

ASSOCIATION OF RIDGECREST ARABIAN BREEDERS BYLAWS

December, 2004 (Revised)

ARTICLE I: NAME AND PURPOSE

SECTION A: NAME

The name of the association shall be the Association of Ridgecrest Arabian Breeders (ARAB), hereinafter referred to in these bylaws as the Association.

1. Logo. The following stylized design shall be the official logo for all business and events of ARAB.



- a. Additions/modifications may be placed within the solid color surrounding the horse to represent special events.
- b. Any change to/of this Logo, other than prescribed in 1.a. shall follow procedures contained under Article IX: Amendments.

SECTION B: PURPOSE

This Association has been formed to bring people interested in advancing and promoting the Arabian and Half/Anglo-Arabian horse. To achieve this end, the Association shall

1. Formulate publicity and education programs and other activities in the interest of Arabian horse owners (present and future).
2. Aid and encourage the breeding, exhibiting, use and perpetuation of the Arabian horse.
3. Promote, encourage and stimulate popular interest in the outstanding qualities of the Arabian horse.
4. Cooperate with the Arabian Horse Association, the United States Equestrian Federation and with organizations, associations, societies and individuals to improve the general equestrian activities.
5. Strive always to improve the quality of the Arabian breed.
6. Promote and encourage the participation of Arabian horses in open classes and shows.
7. Do any and all things necessary or appropriate to accomplish the foregoing objectives and to forward the interest of the members, hereof, as owners, breeders, and admirers of the Arabian horse.

This Association does not contemplate pecuniary gain or profit to the members hereof and it is organized for nonprofit purposes.

ARTICLE II: MEMBERSHIP

SECTION A: CLASSES OF MEMBERSHIP

This Association shall be composed of the following four classes of membership

1. Adult Affiliate Members
2. Social Members
3. Junior Members
4. Honorary Members

SECTION B: QUALIFICATIONS

Members shall be persons of responsibility, integrity and sound moral character, and, in the opinion of the Board of Directors, their membership should be in the best interest of the Association and shall have paid such dues as may be established by the Association.

1. **Adult Affiliate Member:** To qualify for membership as an adult member of the Association, a person shall be 18 years of age or over (or married) and shall have paid such dues as have been established by the Association. An Adult Affiliate Member shall have voting privileges and shall be eligible for any office of the Association.
2. **Social Member:** To qualify for membership as a Social member of the Association, a person shall be 18 years of age or over (or married) A Social Member shall have all voting privileges except those pertaining to AHA policies and procedures and may hold all but executive officer and delegate positions. Dues shall be paid as have been established by the Association.
3. **Junior Member:** To qualify for membership as a Junior member of the Association, a person shall be under 18 years of age (age for the purpose of this membership shall be considered to be the age attained as of January 1st of the year in which application is submitted). They shall have paid such dues as have been established by the Association. They shall not have voting privileges or be eligible for any office, except as follows: When the number of junior members in the Association exceeds five, the junior members will be permitted to elect a junior member as a member of the Board of Directors. See Article X
4. **Honorary Member.** As the name implies, this class of membership shall be granted as an honor to persons who have made outstanding contributions to the Arabian breed and to this Association. They shall pay no dues or admission fees.

SECTION C: ELECTION TO MEMBERSHIP

Any person desiring membership in the Association may request a membership application from a member of the Association or download an application from the Association's web site. **The completed application, accompanied by the established initiation fees or dues shall be submitted to the Association. The Board of Directors shall review the applicant's qualifications and shall within 60 days of submission approve or reject the application and notify applicant of their decision** The secretary, upon approval of the application, shall send a new member packet containing a copy of the current bylaws and Policies and Procedures to the applicant and shall add the new member's name to the Association roster.

SECTION D: TERMINATION OF MEMBERSHIP

Membership in this Association is not transferable and shall be suspended upon delinquency in the payment of dues or fees for a period of 60 days. A notice shall be mailed after 30 days delinquency and within 30 days if delinquent membership dues are not paid in full, membership shall be automatically terminated. A reinstatement fee, in addition to regular member fees, may be required for a member to be reinstated.

Any member of the Association may be suspended or expelled by a majority vote of a quorum of the Board of Directors for failure to abide by the rules and regulations of the Association concerning unsportsmanlike conduct or for any action which is opposed to or detrimental to the objectives or purposes of the Association. The member shall be notified in writing of said action 10 days prior to voting and shall be given the opportunity to appear before a special Board of Directors meeting called for that specific purpose. Upon termination of membership, a prorated portion of the current year's dues retained by the Association shall be remitted to the expelled member.

ARTICLE III: FEES AND ASSESSMENTS

SECTION A: FEES

Admission fees shall be determined by a majority vote of the membership present at a regularly constituted meeting, preceded by at least 30 days' notice to the membership of a proposed change. There must be a quorum present for such a vote.

SECTION B: ASSESSMENTS

Special assessments, recommended by the Board of Directors, may be levied by a majority vote of the membership present at a regularly constituted business meeting, preceded by at least 10 days' notice in writing or electronic mail to the membership of the proposed assessment. There shall be a quorum present for such a vote.

ARTICLE IV: GENERAL POWERS AND DUTIES OF OFFICERS AND DIRECTORS

SECTION A: BOARD OF DIRECTORS

The Board of Directors shall consist of seven (7) members as follows: 1) President, 2) Vice President, 3) Secretary, 4) Treasurer, and 5) three members. Each Director is selected by vote of the Association membership in accordance with Article VII of these bylaws. The Board of Directors shall have the right, power and authority to control all business affairs of the Association, subject to majority vote of the Association membership at a duly constituted business meeting. In order to qualify for a position on the Board of Directors, an individual must hold a voting membership in the Association except for Junior Director, according to Article X. The term of office shall be for two years.

1. Duties

- a. Establish the agenda for Association meetings.
- b. Arbitrate conflicts of interest among the membership of the Association.
- c. Resolve and/or carry out any disciplinary action necessary in expelling a member of the Association.
- d. Will designate a nominating committee to draw up a slate of nominees for election as Executive Officers of the Association
- e. Resolve conflicts of interest between the Association and external organizations.

SECTION B: EXECUTIVE OFFICERS

The elected officers of the Association shall be President, Vice President, Secretary, Treasurer and Public Relations Officer. The term of office shall be for two (2) years. The President can serve no more than two consecutive terms. In order to qualify for an Executive Officer position, an individual must hold an Adult Affiliate membership in the Association.

1. Duties.

- a. President. Shall preside at all meetings of the Association. Shall serve as Chairman of the Board of Directors. The President shall appoint such committees as are necessary and shall not vote on Association matters except in the case of a tie vote.
- b. Vice President. Shall carry out the duties of the President in the absence of the President. Shall serve as Vice Chairman of the Board of Directors and shall act as Program Chairman for the meetings of the Association.
- c. Secretary. Shall record the minutes of the Association and Board of Directors meetings. Maintains all records as may be required, including final records of each show when turned in from the Show Secretary. Shall keep the official membership roster containing names and addresses of all members. Election or termination of membership shall be recorded together with the date on which the membership began or ceased. The Secretary shall serve as a member of the Board of Directors.
- d. Treasurer. Shall maintain accurate records of all monies collected and disbursed by the Association. These records shall be maintained in a standard, simple accounting format. The Treasurer shall serve as a member of the Board of Directors.
- e. Public Relations Officer. Shall coordinate all publicity, press releases, public appearances and advertising which will present the activities of the Association to the public.

SECTION C: REMOVAL AND RESIGNATION OF OFFICERS

In the event that any elected Executive Officer or member of the Board of Directors is unable to fulfill his/her duties and does not tender a resignation, the Board of Directors shall determine the necessity for a replacement, subject to ratification by the voting membership. Two-thirds' majority of the voting membership present at the time the vote is taken is required for recall.

Any member of the Board of Directors or an elected officer may resign at any time by giving written notice to the President. The resignation will be effective the date of such notice or a date specified therein. A failure of any officer or director to attend three consecutive regular meetings of the Board of Directors shall be construed as a resignation of that Officer or Director. Membership is to be notified of the vacancy before the next general meeting. Nominations for replacement will be accepted from the floor and elections will be made at that time.

ARTICLE V: MEETINGS

SECTION A: REGULAR AND SPECIAL MEETINGS OF THE MEMBERSHIP

The regular meeting of the Association shall be held once each month or a minimum of ten times per year for the purpose of considering the affairs of the Association and for transacting such other business as may properly be brought before the meeting. A quorum is constituted of those members present and all business transactions shall be carried by a majority vote.

SECTION B: VOTING

Each Adult Affiliate member in good standing shall have one vote and voting by proxy shall not be allowed. Junior and Social members shall not have voting privileges except as noted under Article II, Section B.2 and Article X.

SECTION C: MEETINGS OF THE BOARD OF DIRECTORS

The Board of Directors may meet at least once each month at the location of their choice. A majority of the Board of Directors constitutes a quorum, and all measures and/or actions shall be carried by a clear majority vote. In the absence of a quorum, the Directors present may adjourn the meeting to a specified time and place but cannot conduct any other business.

SECTION D: NOTICE OF MEETINGS

Notice of meetings of the membership shall be given by the Secretary.

SECTION E: PARLIAMENTARY AUTHORITY

The rules contained in Robert's Rules of Order Revised shall govern the Association in all cases to which they are applicable.

ARTICLE VI: AFFILIATION

SECTION A: ARABIAN HORSE ASSOCIATION

The Association shall maintain an active membership status in the Arabian Horse Association (AHA). The Association membership in AHA shall carry with it a corresponding AHA membership for each voting member of the Association.

SECTION B: DELEGATES TO AHA

Delegates to the AHA may be nominated by the Board of Directors and elected by the membership at the November meeting. The term of office for an elected delegate shall be two years. Duties of the delegate(s) are as follows:

1. Represent the Association at the Region II meetings and the annual AHA Convention and any other function of AHA where the Association voting authority is required. Keep the Association and Board of Directors informed concerning the planned activities of AHA. Submit an annual report to the Association and Board of Directors of all attended AHA activities wherein he/she represented the Association. The full expense of the representation shall be the burden of the delegate until such time as the Association may financially support such activities.
2. Resignation. A delegate may resign at any time by giving written notice to the Board of Directors or to the President

ARTICLE VII: ELECTIONS

SECTION A: NOMINATING COMMITTEE

A nominating committee may be appointed by the Board of Directors in September of each election year. This committee shall prepare a slate of nominees for the Executive Officers and the Board of Directors. This slate shall be circulated to all voting members of the Association no later than the October meeting of the Association. Officers elect will assume duties of officer on January 1 of the following year. The election shall be by written ballot and shall be under the direction of the Election Officer (who is chairman of the nominating committee). No ballot shall be accepted after the election meeting is called. The nominating committee is not required to nominate more than one candidate per office. If two or more candidates are nominated for any position, a majority vote shall determine the election.

ARTICLE VIII: STANDING COMMITTEES

SECTION A: NUMBER OF COMMITTEES

The Board of Directors shall establish standing committees as they deem necessary to efficiently conduct the business, educational and social affairs of the Association

SECTION B: COMMITTEE ROSTER

The Secretary of the Association shall maintain a roster of all committees. The term of office of all standing committee members shall begin when so appointed and terminate the close of the calendar year.

ARTICLE IX: AMENDMENTS

These Bylaw may be amended, repealed or new bylaws adopted at a regular or special meeting of the membership by a majority vote of a quorum of the voting membership in attendance at the meeting. Ten (10) days' notice must be given to the membership, stating the proposed amendment(s) before such amendment(s) may be brought before a regular membership meeting.

ARTICLE X: REPRESENTATIVE OF JUNIOR MEMBERSHIP

When the number of Junior members of the Association (as defined in Article II) shall exceed five (5), the Junior members will be permitted to elect a Junior member as a member of the Board of Directors of the Association. This representative shall have all the rights, privileges, powers and responsibilities of other member of the Board of Directors.

ARTICLE XI: METHODS OF COMMUNICATION TO MEMBERSHIP

SECTION A: ACCEPTED METHODS

The accepted methods of duly constituted notification and/or communication to members of the Association are as follows:

1. Written notification by U.S. Postal Service
2. Written notification by electronic mail with acknowledgement of receipt required.
3. Written notification by facsimile with acknowledgement of receipt by return facsimile required.
4. For communication not requiring written notification, telephone or other voice communication.